



POLICY: DS-SWM-002

WASTE DISPOSAL DOCKETS

Purpose

To determine circumstances under which waste disposal fees may be waived or discounted.

Definitions

Nil

Statement

This policy applies when an application is received from an Individual or Business

Operator to waive or discount disposal fees charged at the Yarri Road Landfill Facility applying to residential premises. Commercial premises are not be entitled to be considered under this policy

The Chief Executive Officer has been delegated the authority under Section 5.42 of the *Local Government Act 1995*, to review waste disposal fees upon written request from an Individual or Business Operator.

A written request for the variance of waste disposal fees will be assessed on a case by case basis under this policy. Individuals and Business Operators cannot be granted permanent waiving of waste disposal fees.

Domestic waste will, by nature, be considered to be any waste generated from the day to day operations of a household. This waste will not include building rubble or large quantities in excess of eight (8) tonnes of general mixed refuse. A premises holding a demolition permit or building licence will not be entitled to claim under this policy.

Responsible Officer:	Manager Sustainability and Waste Services	Version:	2.0
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All waste carried to the Yarri Road Refuse Facility in a vehicle larger than a car, utility and/or trailer (1.2m x 2.4m) will be treated as commercial waste by the refuse facility operators. Individuals or Business operators disputing this classification will be advised of the waste disposal fee review process as outlined in this policy.

The maximum amount to be considered by the Chief Executive Office for review or varying of waste disposal fees will be the disposal fee for disposal of eight (8) tonnes inclusive of the Residential Cleanup docket or part there-of per annum. Any amount over eight (8) tonnes will be considered by Council.

A fourteen (14) day claim period will apply. Waste disposal docket cannot be combined and can only be used for loads from a single residential address.

Claimants will be required to sign a Statutory Declaration to the effect that the relevant waste is related to the day to day operations of a household.

Waste Disposal Fees – Yarri Road Refuse Facility

For the determination of waste disposal fees being reviewed

1. Waste Disposal Fees Review Process

1.1 Waste is to be deposited at the Yarri Road Refuse Facility, and the disposal docket signed and accepted by the party that generated or transported the waste.

1.2. Anyone objecting to the “commercial refuse” classification must sign a Statutory Declaration inclusive of the following information:

- a) Contact details including the objector’s postal address
- b) What the waste consisted of (to be verified by the Site Controller)
- c) Address at which the waste was generated and the contact details of the premises
- d) Total amount of waste in dispute (tonnage)
- e) A copy of the signed disposal dockets

1.3 The Chief Executive Officer will then determine if the City will waive or discount waste disposal fees, to the maximum value of the cost to dispose of eight (8) tonnes, or part thereof, per site generating the waste.

1.4. The Chief Executive Officer will notify the applicant in writing of the outcome of the decision, with respect to their request.

Relevant Documents

Nil