



POLICY: DS-DS-004

Local Heritage Fund

PURPOSE

The Local Heritage Fund is to provide fair and consistent administration of the City of Kalgoorlie-Boulder's Local Heritage Fund by assisting owners with the conservation and continued use of Heritage Places in line with current best practice and is based on the principles of the Burra Charter.

DEFINITIONS

Burra Charter means the Australia ICOMOS Charter for Places of Cultural Significance.

Heritage Place means a place which includes land, buildings and its curtilage included on the City of Kalgoorlie-Boulder Local Heritage Survey.

Heritage Precinct means the same as in Local Planning Policy 04 Development Guidelines for Heritage Precincts and Places of Heritage Significance.

Heritage Significance means the level of significance assigned to each heritage place on the City of Kalgoorlie-Boulder Local Heritage Survey.

SELECTION CRITERIA

For a Heritage Place or place in a Heritage Precinct to be eligible for funding, the application must meet one or more of the following criteria:

- Improve opportunities for public appreciation, access or understanding of the place;
- Urgent remedial work or stabilisation of endangered fabric;
- Reinstate lost features that are important to the historic character of the City;
- Complement stated conservation objectives of the City; or
- Encourage the conservation of other heritage places.

The above criteria will be used to determine which applications are recommended for funding on a competitive basis.

Responsible Officer:	Manager Development Services	Version:	4.00
Adopted:	14 December 2009	Last Review:	9 May 2016
Distribution:	City of Kalgoorlie-Boulder Website, Policy Register	Next Review:	July 2018
Last printed:	12 May 2016	Page:	1 of 3
<i>Uncontrolled document when printed</i>			

FUNDING PRINCIPLES

Funding applications must comply with the following principles:

- Funding for works is granted up to the Maximum Level of Funding Available, not exceeding 50% of the total project cost.
- Funding for a Conservation Management Strategy (CMS) is granted up to the Maximum Level of Funding Available, not exceeding 75% of the total document cost.
- Work is consistent with the recommendations of a CMS prepared by suitably qualified and experienced heritage practitioners.
- Where a CMS has not been prepared, funding for urgent works or funding under \$5,000 will be considered. No further funding will be approved until a CMS has been prepared.
- Funding is for conservation works only. These works must be in accordance with current best practice and the principles of the Burra Charter.
- For places in a Heritage Precinct, funding is only available for works that, in the opinion of the City, contribute to the heritage value of the Precinct.
- Alternative sources of funding are not available, e.g. Heritage Council of Western Australia (Places on the State Register) or Lotterywest (community-based organisations).

MAXIMUM LEVEL OF FUNDING AVAILABLE

	CMS	Works
Exceptional Significance	\$7,500	\$20,000
Considerable Significance	\$6,000	\$15,000
Some Significance	N/A	\$10,000
Heritage Precinct	N/A	\$5,000

The above table outlines the maximum level of funding contribution available for each Heritage Place in each financial year. Funding may be granted for both a CMS and works in the same financial year.

For places of Exceptional Significance, funding greater than outlined above may be considered subject to the availability of funding and the exceptional nature of the works. The works must be consistent with the recommendations of a CMS.

ADMINISTRATION

Conservation Management Strategies (CMS)

Application for funding is made to the City's Development Services. Consideration will only be given to those applications that are in accordance with this policy. The application process and requirements are set out in the Local Heritage Fund Guidelines.

Successful applicants are required to complete and sign a 'Recipient's Agreement' with the City which agrees the terms of the funding arrangement and ensures that no dispute occurs.

CMS are prepared by consultants engaged by the City. The owner's contribution is payable to the consultant upon receipt of the final document.

Works

Application for funding is made to the City's Development Services. Consideration will only be given to those applications that are in accordance with this policy. The application process and requirements are set out in the Local Heritage Fund Guidelines.

Applications must be lodged prior to works commencing. No work reliant on a Local Heritage Fund grant may be undertaken prior to the approval of funding. In-kind work may not be included as part of the owner's contribution. Funding will be paid upon the completion of the work to the satisfaction of the City and the presentation of invoices.

Approval of Funding does not remove the need for other statutory approvals (e.g. planning approval and building permits). No work may commence until all necessary approvals are in place. All statutory application fees to the City are waived for projects funded by the Local Heritage Fund.

Works – Funding under \$5000

For applications for works which have a funding contribution under \$5,000, one written quote is required. In this case, a 'Heritage Agreement' or 'Recipient Agreement' is not required.

Works – Funding over \$5000

For applications for works which have a funding contribution over \$5,000, two written quotes are required. The City will provide assistance with this upon request. The lesser of these quotes will be paid.

In certain circumstances, the City may require the applicant to enter into a Heritage Agreement, to be prepared at the applicant's expense.

Successful applicants are required to complete and sign a 'Recipient's Agreement' with the City which agrees the terms of the funding arrangement and ensures that no dispute occurs.

RELEVANT DOCUMENTS

This policy must be read in conjunction with the Local Heritage Fund Guidelines.