

Return Form To:

Administration Office: 577 Hannan Street, Kalgoorlie WA 6430

Postal Address: PO Box 2042, Boulder WA 6432

Telephone: (08) 9021 9600 Facsimile: (08) 9021 6113

Email: mailbag@ckb.wa.gov.au

DEBT PAID IN FULL LETTER REQUEST FORM

Applicant Information

APPLICANT NAME(S)

MAILING ADDRESS (If different)

HOME PHONE NUMBER

MOBILE PHONE NUMBER

EMAIL ADDRESS

Property Details

ASSESSMENT NUMBER

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PROPERTY ADDRESS

YEAR OF CLAIM (IF KNOWN)

SIGNATURE(S)

DATE:	/	/
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Office Use Only

RATES OFFICER

DATE

SCAN ONLY

For Your Information

Please read the following information very carefully:

The City will process this request and the Debt Paid in Full letter will be posted to your nominated postal address.

The City will send confirmation to VEDA requesting that your credit file be updated accordingly.

VEDA will update your credit file and flag the Summons as "Paid/Settled". This means that the Summons will still show on your credit file, but that the debt has been paid in full. The Summons will automatically drop off your credit file after 5 years from the date of lodgment.

If you would like to contact VEDA Advantage to confirm that your credit file has been updated, you can contact them by:

VEDA CONTACT DETAILS

Phone Number: 1300 762 207

Fax Number: (02) 9278 7333

Email: corrections@veda.com.au

If you require, and are eligible, to have the Summons Discontinued your credit file through the courts, you will need to apply for a Notice of Discontinuance.

General Procedure Claim – Office Use

APPLICANT NAME(S)

GPC CLAIM NUMBER

DATE DEBT PAID IN FULL

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DEBT COLLECTING AGENCY

FEE CHARGED

\$35

DATE FEE PAID

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