

Return Form To:

Administration Office: 577 Hannan Street, Kalgoorlie WA 6430
Postal Address: PO Box 2042, Boulder WA 6432
Telephone: (08) 9021 9600 Facsimile: (08) 9021 6113
Email: mailbag@ckb.wa.gov.au

THIRD PARTY AUTHORITY FORM

Owner Details

ASSESSMENT NUMBER
(Located on the top right hand side of your Rates Notice)

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PROPERTY OWNER NAME(S)

PROPERTY ADDRESS

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MAILING ADDRESS (If different)

HOME PHONE NUMBER

MOBILE PHONE NUMBER

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EMAIL ADDRESS

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SIGNATURE OF PROPERTY OWNER(S)

DATE: / /

Type Of Authority Please ☒ option selected

I give authority to above mentioned authorised person to act in the following capacity:

	To make enquires on my behalf and request information only.
	To act in all matters related to entering into, accepting or rejecting agreements, and to act in whatever manner necessary to accomplish what is being undertaken.

This authority will remain in effect until:

	DATE: / /
	Until written notification is sent to the City revoking authority.

Authorised Persons Details

Please complete the details of the person you are giving your 3rd Party Authority to.

NAME OF AUTHORISED PERSON

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MAILING ADDRESS

HOME PHONE NUMBER

MOBILE PHONE NUMBER

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EMAIL ADDRESS

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SIGNATURE OF AUTHORISED PERSON

DATE: / /

General terms which apply to all levels of Authority:

- Only the registered owner(s) on the Certificate of Title may appoint a third party to access or act on an account.
- If you appoint a third party you indemnify the City against any and all loss, directly or indirectly incurred as a result of the appointment of a third party.
- This authority takes effect on the date that we amend our records to note the appointment and continues until you cancel it by telling us in writing, unless specified on the your original authority.
- In the event of the death of the owner(s), the authority given under this form will automatically terminate.
- Third parties may not give other individuals authority to access or act on this account.

Office Use Only

RATES OFFICER

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DATE

SCAN ONLY

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